

Student Quick Start Guide

Student Login

Before you can take a test, you must login through www.ASE.com/Entry-level and complete your student profile. While doing so, you will create a username and password that will allow you future entry. At the student login screen, click the “Not Registered Yet? Sign Up” button. You will be required to enter the following information **exactly** as your instructor has entered on his/her roster: **First Name, Last Name, Roster Key**. The roster key is a six-character alphanumeric expression (e.g. F2D-9HW) that uniquely identifies you on the roster. It must be entered exactly as it appears, including the dash "-".

The ability to purchase additional (new) test credits for the 2019-2020 academic year has been disabled. All test credits for the 2019-2020 academic year must be used before SEPTEMBER 30, 2020. Unused test credits will NOT be carried forward to next year and refunds will not be issued. To read more, click [here](#).

Student Login [Staff Login](#)

Username

Password

SIGN IN

NOT REGISTERED YET? SIGN UP

[Forgot password?](#)

[System Requirements](#) [Read the User Manual](#)

You have a compatible browser for this test.
Browser: Chrome v85 Screen Resolution: 1920 x 1080
JavaScript: Enabled
Pop-Up Blocker: Turned OFF

ASE
Entry-Level
Certification Program
Powered By
BrightShift

Browser pop-up blocker must be turned off before tests can launch.

The first time the student logs in they will use New Student Registration portal.

New Student Registration

First Name

Last Name

Roster Key

REGISTER

ALREADY REGISTERED? SIGN IN

[System Requirements](#) [Read the User Manual](#)

Complete Your Profile

Name Correction -

When you establish your profile, you may find that the instructor incorrectly entered your name (e.g. Bobby Bower rather than Robert Bower). You may correct the spelling of your first and last name only during the initial profile setup. To make corrections in the future, you would have to request that the instructor make those changes.


Username

The system generates a default username, but you should change the username to something more easily remembered.

Future Login

All future logins will be through the "Student Login" portal. If you forget your password, the "Forgot Password?" utility on the login screen will present you with the Password Reset Question from your profile. If answered correctly, a screen will open to establish a new password.

Please fill out your student profile.
* = Required Field


First name *	Carry
Middle initial	
Last name *	Brown
Suffix	
Date of birth *	January 1 2002
Last 4 of SSN * <small>If you do not have, cannot get or do not want to provide, you may substitute a four-digit numeric PIN.</small>	1234
High school graduation year *	2019
High School Name *	Beta HS
Email address *	CBrown@BetaHS.edu
Zip Code *	12345
Mobile Phone Number *	555-555-5555
Create your username *	CarryBrown741187 
Create your password *
Confirm password *
Password reset question *	Name of my dog
Password reset answer *	Spot
Would you like to receive info from AYES, NATEF, and SkillsUSA?	<input checked="" type="radio"/> Yes <input type="radio"/> No
State or school issued Student ID	987456123
Gender	Male
Race	Caucasian / White

[Save](#)

Student Login [Staff Login](#)

Username

Password

 **SIGN IN**

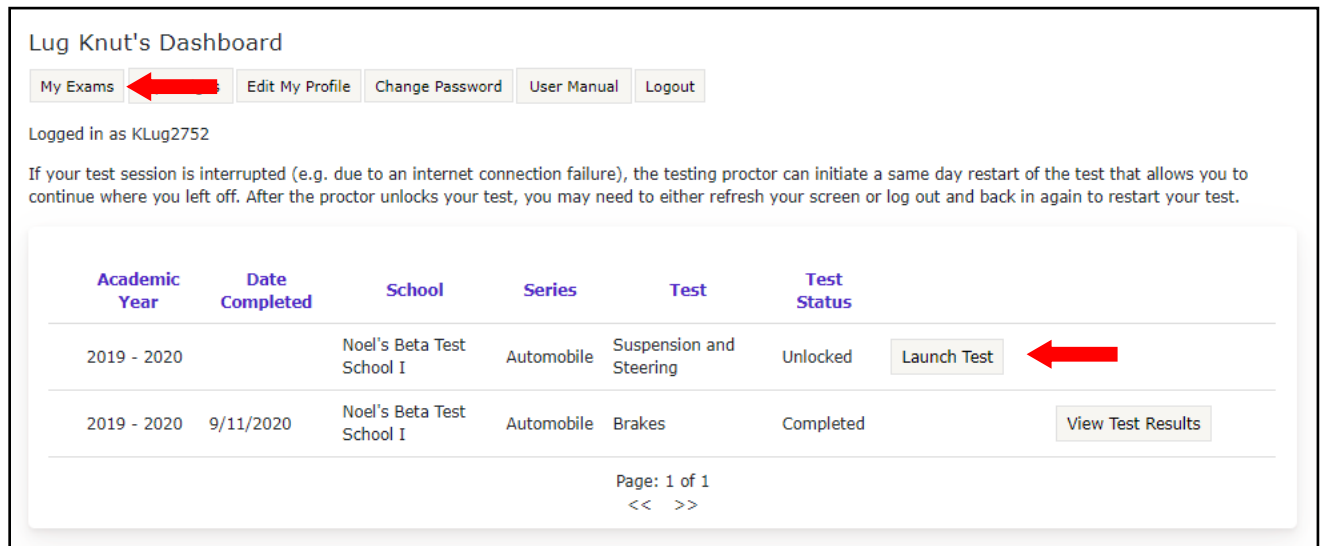
NOT REGISTERED YET? SIGN UP

[Forgot password?](#)


[System Requirements](#) [Read the User Manual](#)

Starting a Test

After logging in, the student home page contains a "Student Dashboard" that is used to navigate among different features of the system. Clicking the "My Exams" button will take you to a page like the one shown below. All tests that have been assigned by the instructor will be listed. When the proctor has unlocked a test, you have 30 minutes to login and begin the test. When you are ready to begin the test, you will click the "Launch Test" button next to the unlocked test.




Lug Knut's Dashboard

My Exams  Edit My Profile Change Password User Manual Logout

Logged in as KLug2752

If your test session is interrupted (e.g. due to an internet connection failure), the testing proctor can initiate a same day restart of the test that allows you to continue where you left off. After the proctor unlocks your test, you may need to either refresh your screen or log out and back in again to restart your test.

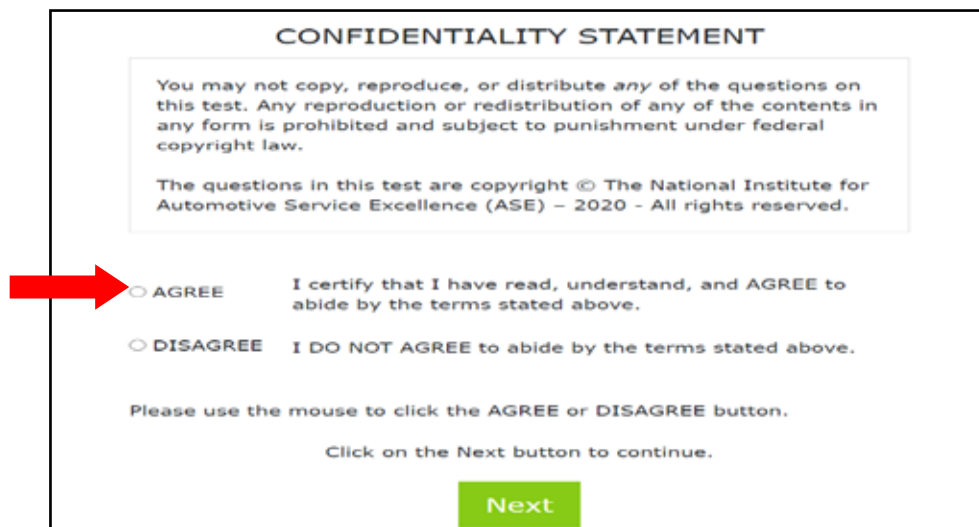
Academic Year	Date Completed	School	Series	Test	Test Status	
2019 - 2020		Noel's Beta Test School I	Automobile	Suspension and Steering	Unlocked	Launch Test 
2019 - 2020	9/11/2020	Noel's Beta Test School I	Automobile	Brakes	Completed	View Test Results

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After clicking on the Launch Test button, you will either see the Confidentiality Agreement (in person testing) or will see the Remote Session Instructions page (remote proctoring)

In-Person Testing

Upon starting the test, the first screen you will see is the Confidentiality Agreement. Students must agree to the terms of this statement to participate with the ASE Entry-level Certification tests.



CONFIDENTIALITY STATEMENT

You may not copy, reproduce, or distribute any of the questions on this test. Any reproduction or redistribution of any of the contents in any form is prohibited and subject to punishment under federal copyright law.

The questions in this test are copyright © The National Institute for Automotive Service Excellence (ASE) – 2020 - All rights reserved.

AGREE I certify that I have read, understand, and AGREE to abide by the terms stated above.

DISAGREE I DO NOT AGREE to abide by the terms stated above.

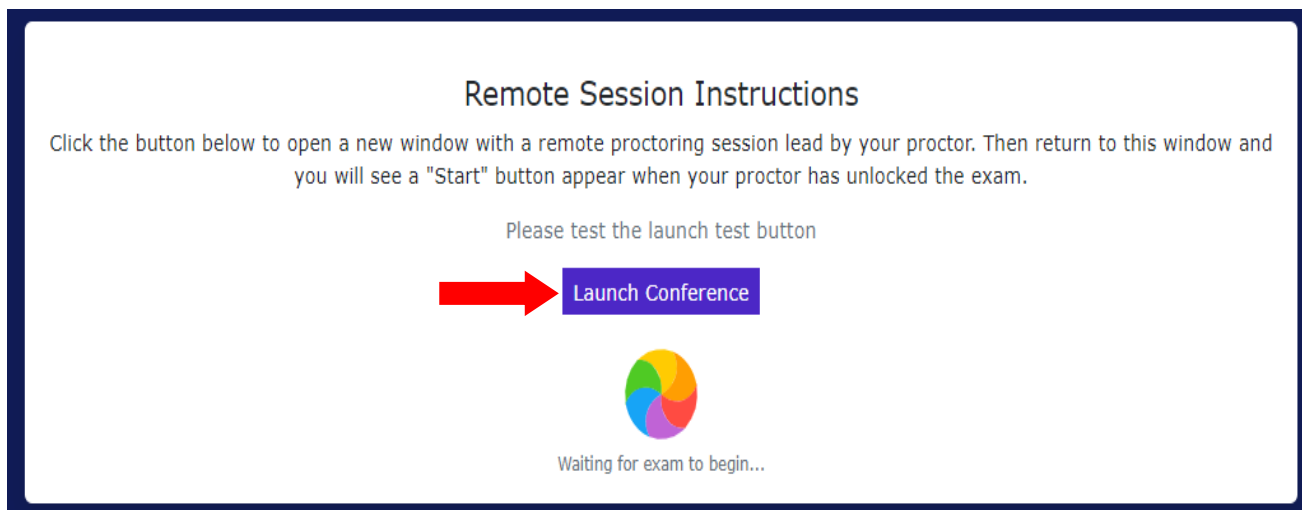
Please use the mouse to click the AGREE or DISAGREE button.

Click on the Next button to continue.

Next

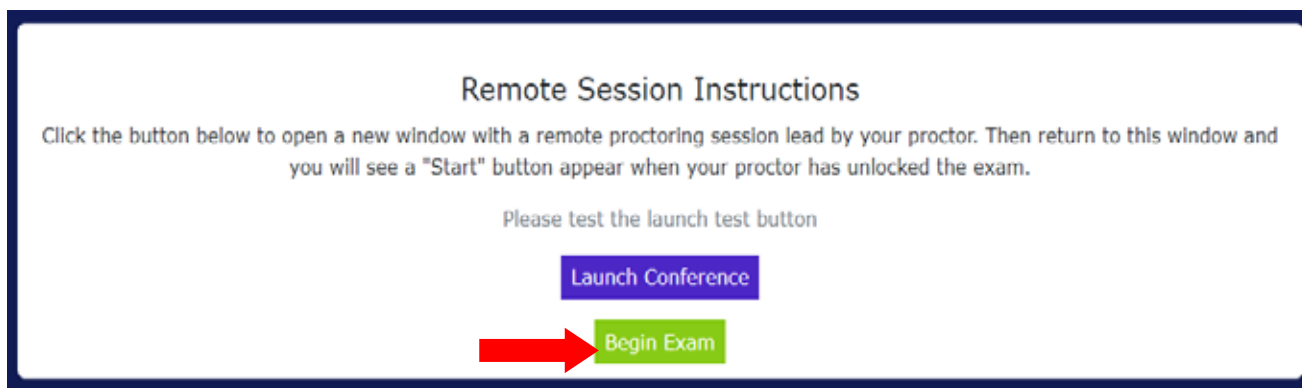
Remote Testing

Upon clicking the Launch Test button from the student dashboard, you will be taken to the Remote Session Instructions window shown here:



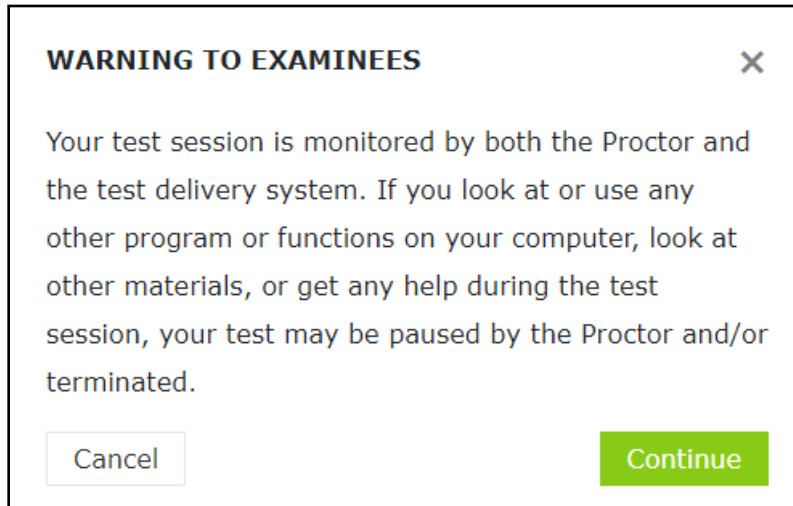
Click on the Launch Conference button to start the video conference session with the proctor. When you join the video conference session, the proctor will verify your video and audio, identity, and that your testing environment is reasonably secure.

You will be directed to return to the Remote Session Instruction window and await the proctor to unlock the test. Once the proctor unlocks the test, the Begin Test button will appear. Click on the button to start the test session.

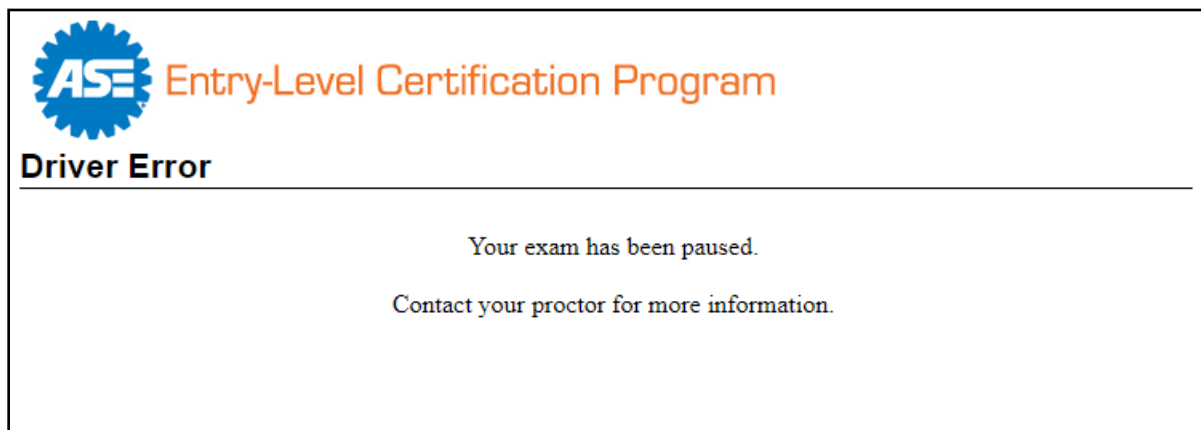


Upon starting the test, you will see the Confidentiality Agreement. Students must agree to the terms of this statement to participate with the ASE Entry-level Certification tests.

You will also see this warning message about test session monitoring. Students will need to click continue to accept and start the test.



If the system detects irregular activity outside the testing window, such as typing or mouse clicks outside the test window the system may pause the test. A message will appear shown here:



Students will need to contact the proctor for more information to determine why the test was paused and next steps.

Example Test Screen

Below is a typical layout that demonstrates how the test questions are presented. The top header displays the student's name on the left, and a clock indicating how much time remains for the test on the right. The name of the current test is centered just below the header.

Welcome
Carry Brown (CarryB)

ASE Entry-Level Certification Program

Time Remaining: 1:59
Hide clock

Current Test: Brakes

6.) Technician A says that a vehicle equipped with front disc brakes may have drum brakes on the rear.
Technician B says that a vehicle equipped with four wheel disc brakes does not require a parking brake cable.
Who is right?

A. A only
 B. B only
 C. Both A and B
 D. Neither A nor B

Review Test 6 of 40 Questions Flag for Review Previous Next

To select an answer, click the button next to the desired choice. To change the selected answer to something different, simply click on another option to change the response.

Use the navigation bar below the question to move throughout the test.

- To flag a question as a reminder to come back for a review, simply click the "Flag for Review" button
- To move to the next or previous question, click "Next" or "Previous"

The navigation bar also displays the sequence number of the current question and how many questions are on the test.

After answering the last question, or when clicking the "Review Test" button, you will be taken to the test summary screen.

MH Truck Suspension And Steering - Review

Key: = Question text, = Answered, = Not Answered, = Flagged

#	Status	#	Status	#	Status	#	Status
1	<input checked="" type="checkbox"/>	11	<input checked="" type="checkbox"/>	21	<input checked="" type="checkbox"/>	31	<input checked="" type="checkbox"/>
2	<input checked="" type="checkbox"/>	12	<input checked="" type="checkbox"/>	22	<input checked="" type="checkbox"/>	32	<input checked="" type="checkbox"/>
3	<input checked="" type="checkbox"/>	13	<input checked="" type="checkbox"/>	23	<input checked="" type="checkbox"/>	33	<input checked="" type="checkbox"/>
4	<input checked="" type="checkbox"/>	14	<input checked="" type="checkbox"/>	24	<input checked="" type="checkbox"/>	34	<input checked="" type="checkbox"/>
5	<input checked="" type="checkbox"/>	15	<input checked="" type="checkbox"/>	25	<input checked="" type="checkbox"/>	35	<input checked="" type="checkbox"/>
6	<input checked="" type="checkbox"/>	16	<input checked="" type="checkbox"/>	26	<input type="checkbox"/>	36	<input checked="" type="checkbox"/>
7	<input checked="" type="checkbox"/>	17	<input checked="" type="checkbox"/>	27	<input type="checkbox"/>	37	<input checked="" type="checkbox"/>
8	<input checked="" type="checkbox"/>	18	<input checked="" type="checkbox"/>	28	<input checked="" type="checkbox"/>	38	<input checked="" type="checkbox"/>
9	<input checked="" type="checkbox"/>	19	<input checked="" type="checkbox"/>	29	<input checked="" type="checkbox"/>	39	<input checked="" type="checkbox"/>
10	<input checked="" type="checkbox"/>	20	<input checked="" type="checkbox"/>	30	<input checked="" type="checkbox"/>	40	<input checked="" type="checkbox"/>

Before submitting this test for scoring, please confirm you have:

- Reviewed all flagged items.
- Answered all questions.

Return to
 Previous Question

MH Truck Suspension And Steering
 You can navigate to a question by clicking its number.

Submit Test
 for Scoring

The summary screen shows the status of each question – answered, not answered, or flagged for review. To return to a question, click on the question number. Once all flagged items have been reviewed and all questions have been answered, click "Submit Test for Scoring".

Important - The test will score once the "Submit Test for Scoring" button is clicked. Simply disconnecting from the system, closing the browser, or allowing the test timer to run out will NOT force the test to score.

When the test is submitted for scoring, you will be automatically logged out and returned to the login screen. You can log back in to view your results or to start another test.

Viewing Test Results

To view test results, login and select "View Test Results". If multiple results are shown for the same test, please refer to the Date Completed to differentiate between the results.

Lug Knut's Dashboard

[My Exams](#) [My Badges](#) [Edit My Profile](#) [Change Password](#) [User Manual](#) [Logout](#)

Logged in as KLug2752

If your test session is interrupted (e.g. due to an internet connection failure), the testing proctor can initiate a same day restart of the test that allows you to continue where you left off. After the proctor unlocks your test, you may need to either refresh your screen or log out and back in again to restart your test.

Academic Year	Date Completed	School	Series	Test	Test Status	
2019 - 2020		Noel's Beta Test School I	Automobile	Suspension and Steering	Unlocked	Launch Test
2019 - 2020	9/11/2020	Noel's Beta Test School I	Automobile	Brakes	Completed	View Test Results

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The resulting report will appear like the sample shown below.

Logged in as Adam12

Student Name: Adam Twelve (Adam12)

Academic Year: 2018-2019 Academic Year

Date Completed: 10/3/2018

Series Name: Collision

Test Name: Painting and Refinishing

Your score is: **26 - Pass**

The number correct needed to pass is 23 out of 40

Content Area	Number Correct	Max Score
A. Safety Precautions	7	7
B. Surface Preparation	8	8
C. Spray Gun and Related Equipment Operation	5	5
D. Paint Mixing, Matching, and Applying	6	9
E. Paint Defects – Cause and Cures	0	7
F. Final Details	0	4

To obtain the corresponding ASE Entry-level Certification certificate, please check with the instructor or school's site administrator.

