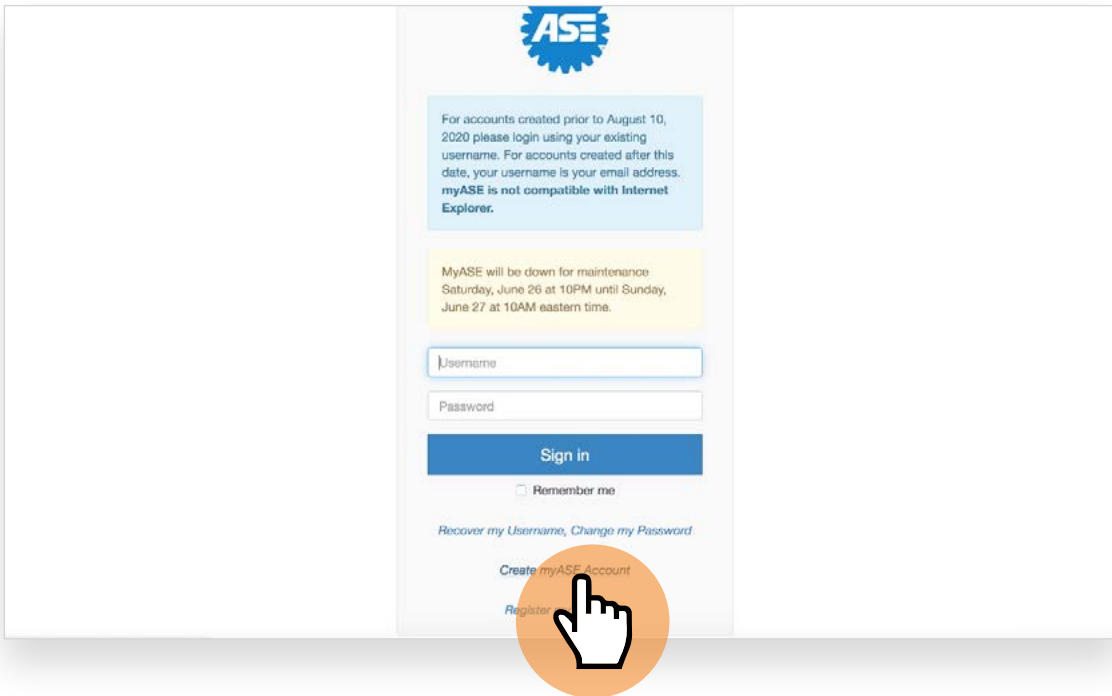
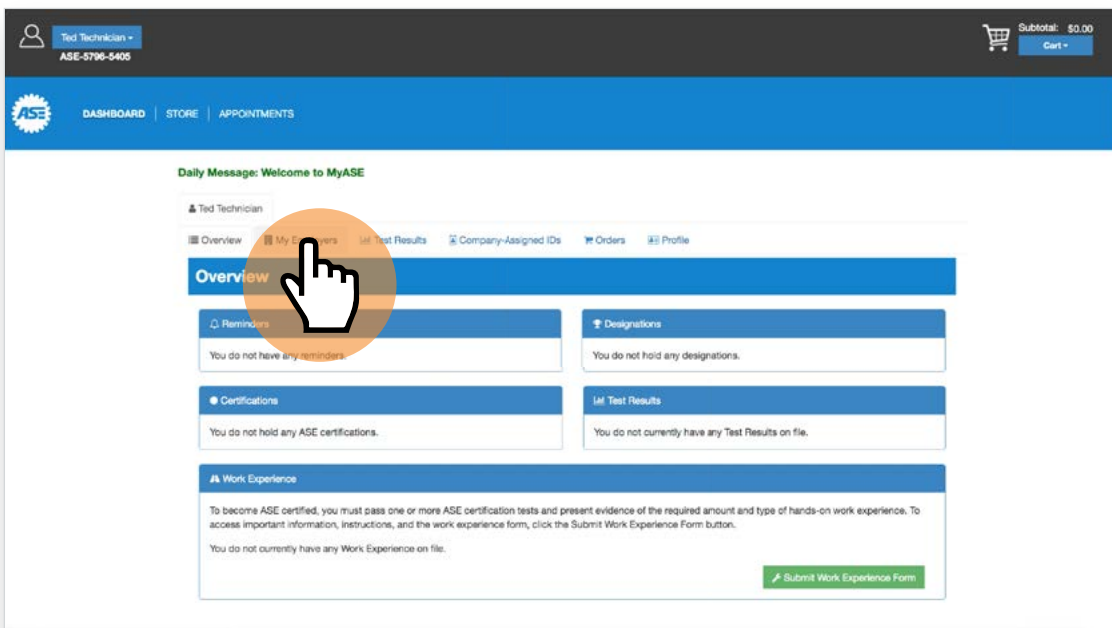


# How to Become a Company Account Manager

**1** Begin by logging in to your myASE account.

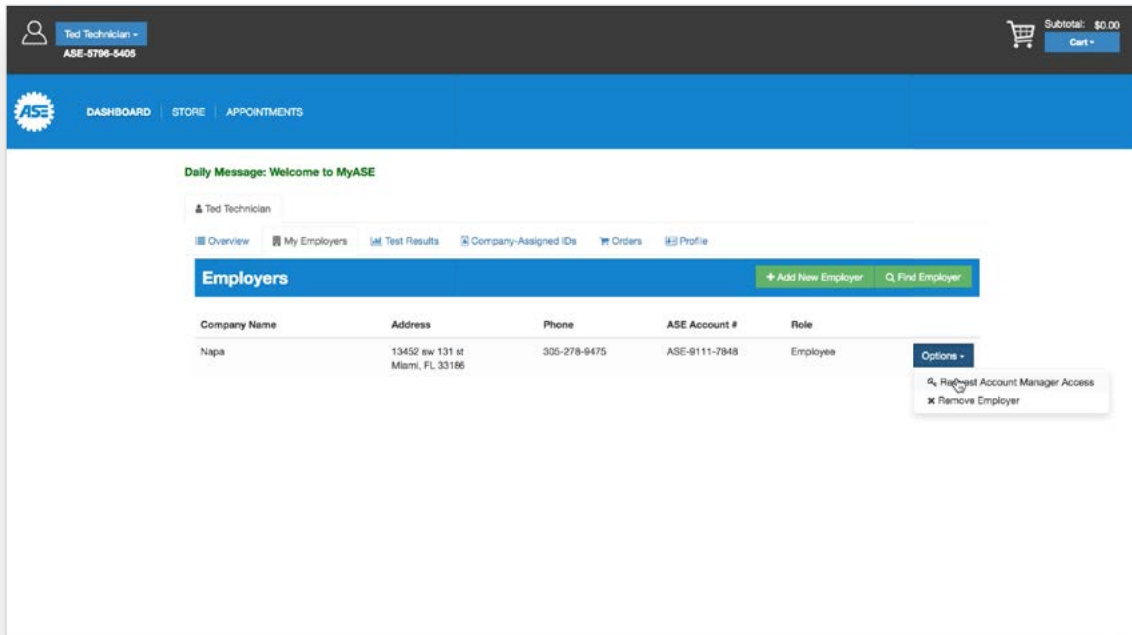


**2** Once you arrive at your dashboard, click on the “My Employers” Tab.



3

Select the “**Options**” Button on the right side of your employer information, then use the drop down to select “**Request Account Manager Access**”



4

A confirmation window will be displayed, requiring you to click “**proceed**” to confirm your request. Once your request has been processed, you will receive a notification your access has been granted, or denied.

